

**APPROVED MINUTES
CITY OF MILPITAS
SISTER CITIES COMMISSION**

Minutes: Meeting of Sister Cities Commission (SCC)
Date of Meeting: Thursday, April 24, 2008
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Meeting Rm.

I. Roll Chair Grilli called the meeting to order at 7:00 p.m.
Commissioners/Alternates Present: Arefi, Dugdale, Grilli, Ortega, McCarter, & Chen
Commissioners/Alternates Absent: Mateo, Wan
City Council Liaison present: Vice Mayor Livengood
MUSD Liaison present: M. Grilli
Staff present: Cuciz, Maxwell

II. Alternates Alternate Commissioners Chen and Ortega were seated.

III. Pledge Chair Grilli led the Pledge of Allegiance.

IV. Minutes **MOTION** to approve the Minutes of March 27 2008.
M/S: Dugdale/Ortega Ayes: All

V. Agenda **MOTION** to approve the April 24, 2008 agenda.
M/S: Dugdale/Ortega Ayes: All

VI. Announcements/Correspondence

VII. Citizen's Forum None attending.

VIII. Old Business

1. HUIZHOU Staff stated that there has not yet been notification of when the visit will take place, however, it should be sometime between May and July. There are thirteen students on a list that are interested in traveling to Huizhou. Chair Grilli noted that a teacher named Trisha Lee has expressed interest in a trip during the next school year. Grilli met with two students and is not sure yet of the vacation period in which the visit will occur, but it could possibly be scheduled during Spring break. Commissioner Arefi asked if the student holidays in Huizhou coincided with Milpitas and Grilli noted that Huizhou students have July off of school, however, Huizhou can accommodate a visit at any time.

Staff noted that MOU between Milpitas and Huizhou will expire in November 2008 and asked about any suggestions for changes. Staff has not heard from Huizhou about extending the agreement. Chair Grilli

noted that the MOU is fine as is. Vice Chair Dugdale suggested extending the agreement from two to five years.

MOTION to recommend to the City Council that the MOU between Milpitas and Huizhou should be for a duration of five years with all other text remaining the same.

MS: Dugdale/Arefi Ayes: All

There was also some discussion about having an MUSD teacher as a regular chaperone. Vice Mayor Livengood suggested establishing a liaison position to the commission such as a teacher who could serve as an official chaperone. He also suggested formalizing this function and having an MUSD teacher as a voting liaison. This item will be added to the May agenda.

2. DAGUPAN Vice Chair Dugdale stated that she did not have any new information to report.

3. TSUKUBA Vice Chair Dugdale noted that Commissioner Arthur conducted one meeting so far with students who will be visiting Tsukuba in June. Dugdale will conduct the second student meeting. She is waiting for an itinerary from Tsukuba.

Staff noted that the MOU between Milpitas and Tsukuba expires in December 2008 and asked about possibly sending a letter to Tsukuba inquiring about their interest to renew the MOU. Dugdale will suggest to Arthur that she discuss this issue with Tsukuba representatives in June during the student exchange. Commissioner Arefi noted that in his prior visit to Tsukuba, he heard that they may want to reduce the number of students. Dugdale noted that Arthur can take the MOU to Tsukuba and work with them to make any needed revisions while she is there.

4. EUROPEAN Commissioner Arefi stated that he had prepared draft interest letters on city letterhead for review that he would be distributing to possible sister cities. The letter would also introduce a special representative who will act on behalf of the City of Milpitas Sister Cities Commission in terms of researching possible sister cities in Europe.

5. TAIWAN No report.

6. PARTICIPATION Vice Chair Dugdale could not attend the last Youth Commission meeting. MUSD liaison Grilli will attend the next meeting. Grilli will contact the staff liaison for contact information. This item will be continued to the May meeting.

IX. CITY COUNCIL LIAISON REPORT

No report.

X. MILPITAS UNIFIED SCHOOL DISTRICT LIAISON REPORT Grilli reported that the School Board has contracted with Chevron and Bank of America to have solar power for the entire district. This project will already begin saving money during the first year.

XI. FUTURE AGENDA ITEMS

1. Sister City Relationships/Cultural Exchanges:
 - a. Tsukuba City, Japan
 - b. Dagupan City, Philippines
 - c. Huizhou City, China
2. European Sister City Research
3. Student Participation Ideas
4. Taiwan Sister City Research
5. School District Voting Liaison

XII. ADJOURNMENT

MOTION to adjourn to the May 22, 2008 meeting.

M/S: Dugdale/Ortega Ayes: All

Respectfully Submitted,

Holly Cuciz
Recording Secretary

Cindy Maxwell
Principal Administrative Analyst